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| Stock Code |  |
| Reviewer   |  |

Name of Company:

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|--|
| Revenue (Turnover) (RM):               |
| Net profit after tax (RM):             |
| Total assets (RM):                     |
| Total liabilities (RM):                |
| Total equity (shareholders fund) (RM): |
| Total Directors remuneration (RM):     |
| Total remuneration for ED (RM):        |
| Total remuneration for NED (RM):       |

| No. | <i>Local Best Practices</i> + International Best Practices  | Yes | No |
|-----|---|-----|----|
| A   | The Board of directors  |     |    |
| 1   | Principal responsibilities of the board   |     |    |
| 1.1 | <i>Disclosed a positive statement that the board leads and controls the company.</i>                        |     |    |
| 1.2 | <i>Disclosed the existence of a Code of Conduct / Ethics for directors.</i>                                 |     |    |
| 1.3 | <i>Disclosed details about the implementation of Code of Conduct / Ethics for directors.</i>                |     |    |
| 2   | Chairman & CEO  |     |    |
| 2.1 | <i>The Chairman of the board and the CEO were two different individuals.</i>                                |     |    |
| 2.2 | <i>The Chairman of the board was an independent director.</i>   |     |    |
| 2.3 | <i>Disclosed statement stating current Chairman was not a previous CEO.</i>                                 |     |    |
| 2.4 | <i>Disclosed the key duties and responsibilities of the Chairman of the board.</i>                          |     |    |
| 2.5 | <i>Disclosed the key duties and responsibilities of the CEO.</i>  |     |    |
| 3   | Board balance   |     |    |
| 3.1 | <i>1/3 of the board members were independent non-executive directors.</i>                                   |     |    |
| 3.2 | <i>1/2 of the board members were independent non-executive directors.</i>                                   |     |    |
| 3.3 | <i>More than 1/2 of the board members were independent non-executive directors.</i>                         |     |    |
| 3.4 | <i>All independent directors had served 9 years and less.</i>   |     |    |
| 3.5 | <i>All independent directors had served 12 years and less.</i>  |     |    |
| 3.6 | <i>All directors had served as directors in not more than five (5) boards of listed companies in total.</i> |     |    |
| 3.7 | <i>Disclosed non-executive director's caliber, credibility, skill and experience.</i>                       |     |    |
| 4   | Significant shareholder   |     |    |
| 4.1 | <i>Board had minority shareholder representation.</i>   |     |    |
| 4.2 | <i>Identified a senior independent director to whom concerns may be conveyed.</i>                           |     |    |

| 5     | Appointment to the board<br>(Ensuring board's continuous effectiveness)  | Yes | No |
|-------|--|-----|----|
| 5.1   | <i>Had nominating committee (NC)</i>   |     |    |
| 5.2   | <i>Disclosed the terms of reference for NC.</i>  |     |    |
| 5.2.1 | <i>Disclosed details of the duties and responsibilities of NC.</i>   |     |    |
| 5.2.2 | <i>Disclosed details of the activities of NC during the year.</i>  |     |    |
| 5.2.3 | <i>Disclosed details of the number of NC meetings held during the year.</i>  |     |    |
| 5.2.4 | <i>Disclosed details of attendance of each individual director in respect of NC meetings.</i>  |     |    |
| 5.2.5 | <i>Disclosed the constitution (membership) of NC.</i>  |     |    |
| 5.2.6 | <i>Disclosed the authority of NC.</i>  |     |    |
| 5.3   | <i>NC comprised exclusively (100%) non-executive directors</i>   |     |    |
| 5.4   | <i>Non-executive directors were all independent</i>  |     |    |
| 5.5   | <i>NC proposed new nominees for the board consideration and approval</i>   |     |    |
| 5.6   | <i>Disclosed the annual review on the board in respect of the skills and experience and other mix (i.e., board appraisal had been conducted).</i>                |     |    |
| 5.7   | <i>Disclosed assessment on individual director, including the CEO (i.e., Individual director appraisal had been conducted)</i>                                   |     |    |
| 5.8   | <i>Disclosed the criteria used in appraising the performance of the board, individual director and/or the CEO.</i>   |     |    |
| 5.9   | <i>Outside advisor (e.g., human resource consultant) was used during the year.</i>   |     |    |
| 6     | Size of board  |     |    |
| 6.1   | <i>Disclosed that the company had reviewed the size of the board and felt that it was appropriate.</i>   |     |    |
| 7     | Directors' training  |     |    |
| 7.1   | <i>Disclosed that the company had orientation and education programme for new recruits to the board (or a policy for such, if relevant).</i>                     |     |    |
| 7.2   | <i>Disclosed identifiable continuing education and training for directors.</i>   |     |    |
| 8     | Board structures and procedures  |     |    |
| 8.1   | <i>Disclosed the number of board meeting held during the year.</i>   |     |    |
| 8.2   | <i>Disclosed detail of attendance of each individual director in respect of meetings held.</i>   |     |    |
| 8.3   | <i>Disclosed the types of transactions that required board's approval (i.e., there was a formal schedule of matters specifically reserved for the board).</i>    |     |    |
| 8.4   | <i>Disclosed that the board records its deliberations, in terms of the issues discussed, and the conclusions in discharging its duties and responsibilities.</i> |     |    |
| 9     | Relationship of the board to management  |     |    |
| 9.1   | <i>The board defined the limits of management's responsibilities.</i>  |     |    |

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| 10   | Quality of Information   |  |  |
| 10.1 | <i>Management was obliged to supply to the board with all necessary information including customer satisfaction and services quality, market share, market reaction and so on.</i> |  |  |

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| 11   | Access to information   | Yes | No |
| 11.1 | <i>Directors had separate &amp; independent access to company secretary services.</i> |     |    |
| 12   | Access to advise  |     |    |
| 12.1 | <i>Had agreed procedure for directors to take independent professional advice.</i>    |     |    |

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| 13     | Use of board committee(s)   |  |  |
| 13.1   | <i>Had defined authority (either to act on behalf of the board or to examine a particular issue) of any committee formed.</i>   |  |  |
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| B      | Directors' remuneration   |  |  |
| 14     | Remuneration committee<br>(Determination of directors' remuneration)  |  |  |
| 14.1   | <i>Had a remuneration committee (RC).</i>   |  |  |
| 14.2   | <del>Disclosed the terms of reference for RC.</del>   |  |  |
| 14.2.1 | Disclosed details of the duties and responsibilities of RC.   |  |  |
| 14.2.2 | Disclosed details of the activities of RC during the year.  |  |  |
| 14.2.3 | Disclosed details of the number of RC meetings held during the year.  |  |  |
| 14.2.4 | Disclosed details of attendance of each individual director in respect of RC meetings.  |  |  |
| 14.2.5 | Disclosed the constitution (membership) of RC.  |  |  |
| 14.2.6 | Disclosed the authority of RC.  |  |  |
| 14.3   | <i>RC comprised exclusively (100%) non-executive directors.</i>   |  |  |
| 14.4   | <i>RC recommended to the board the remuneration of the executive directors in all its form.</i>   |  |  |
| 14.5   | <i>Disclosed details of membership of the RC in the directors' report.</i>  |  |  |
| 14.6   | Outside advisor (e.g., compensation consultant) was used during the year.   |  |  |
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| 15     | The level and make-up of remuneration   |  |  |
| 15.1   | <i>Directors' remuneration had taken into account of pay &amp; employment conditions within the industry.</i>   |  |  |
| 15.2   | <i>The company maintained that executive directors' remuneration package was linked to corporate &amp; individual performance.</i>  |  |  |
| 15.3   | Disclosed details of its remuneration policy regarding HOW senior executives and director pay was determined. (Company must disclose key performance benchmarks in the process determining individual pay.) |  |  |
| 15.4   | <i>Non-Executive Directors' remuneration was related to contribution &amp; responsibilities.</i>  |  |  |
| 15.5   | More than 50% (i.e., significant) of remuneration of executive directors was performance based.   |  |  |
| 15.6   | Long-term incentives (i.e., share options scheme) were used for rewarding executive directors.  |  |  |
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| 16     | Disclosure of directors' remuneration   |  |  |
| 16.1   | <i>Disclosed details of the remuneration of each director.</i>  |  |  |
| 16.2   | Disclosed details of the remuneration of each director received from company & from subsidiaries.   |  |  |
| 16.3   | Disclosed separate fees for additional contributions (e.g., attendance fees) by non-executive directors.  |  |  |

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| C      | Shareholders   |     |    |
| 17     | Dialogue between companies and Investors<br>(Maintain regular, effective & fair communication with shareholders. ) | Yes | No |
| 17.1   | The company had a website.   |     |    |
| 17.1.1 | The company had a recognisable website address (reflected the company's name and/or brand).                        |     |    |
| 17.1.2 | The website had been updated regularly and/or recently (within 3 mths).  |     |    |

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| 17.2   | The company's website had a section on Investor Relations.   |         |    |
| 17.3   | The company's website provides information as to how investors can direct queries to the company.  |         |    |
| 17.4   | Disclosed name, title and biographical details (e.g. age, qualifications, relevant experience) of the officer responsible for managing investors' relations for the company.   |         |    |
| 17.4.1 | Disclosed his/her registered address, telephone number and email of the officer responsible for managing investors relations.  |         |    |
| 17.5   | Disclosed details of the investors' relations policy and disclosure process towards investors (e.g. does the company had regular investors' relation meetings, were they using electronic communication and the media to carry their message to shwreholders, etc) |         |    |
| 17.6   | The Company identified and discussed corporate and/or growth strategies that it used.  |         |    |
| 17.6.1 | The discussion on corporate and/or growth strategies is straightforward and easy to understand.  |         |    |
| 17.6.2 | The Company explained the possible implications and effects of those strategies.   |         |    |
| 17.7   | Disclosed comparison of company's key performance indicators (KPI) to industry benchmarks.   |         |    |
| 17.7.1 | The Company explained the reasons for the differences between its KPI and industry benchmarks.   |         |    |
| 17.8   | Disclosed identified specific and measurable performance targets for the next year(s).   |         |    |
| 17.8.1 | The Company cautioned investors/shareholders that those targets were management aspirations which may or may not be realised.  |         |    |
| 17.9   | Disclosed the company's dividend policy.   |         |    |
| 17.9.1 | The Company's dividend policy specified clearly the percentage from profit to be paid as dividend.   |         |    |
| 18     | AGM  |         |    |
| 18.1   | <i>Special business items included in the AGM notice were accompanied by a full explanation of the effects of a proposed resolution.</i>   | Yes/N.A | No |
| 18.2   | <i>Notice of meetings stated which directors were standing for election with a brief description of them.</i>  |         |    |

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| D      | Accountability and audit  |     |    |
| 19     | The audit committee (AC)  | Yes | No |
| 19.1   | <i>AC comprised at least three directors</i>                                |     |    |
| 19.2   | <i>More than 50% of directors in AC were independent directors.</i>         |     |    |
| 19.3   | <i>All directors (i.e., 100% of them) in AC were independent directors.</i> |     |    |
| 19.4   | <i>Had a written terms of reference</i>                                     |     |    |
| 19.4.1 | <i>Disclosed the authority of AC</i>  |     |    |
| 19.4.2 | <i>Disclosed the duties and responsibilities of AC</i>                      |     |    |
| 19.5   | <i>The Chairman of AC:</i>  |     |    |

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| 19.5.1 | The chairman of AC is an independent non-executive director   |     |    |
| 19.5.2 | The Chairman of AC is qualified and/or experienced in accounting/finance.   |     |    |
| 19.6   | Disclosed details of the activities of audit committee  |     |    |
| 19.7   | Disclosed details of the number of AC meetings held in a year   |     |    |
| 19.8   | Disclosed details of attendance of each individual directors in respect of meetings.  |     |    |
| 19.9   | AC met with the external auditors without executive board members present at least twice a year.  |     |    |
| 19.10  | The functions of the AC include the review of the adequacy of the competency of the internal audit function.  |     |    |
| 19.11  | The AC had the explicit right to convene meetings with external auditors, internal auditors or both, excluding the attendance of other directors and employees.   |     |    |
| 19.12  | Disclosed details of relevant training attended by each director member of AC.  |     |    |
| 19.13  | Disclosed whether all members of the AC were financially literate.  |     |    |
| 19.14  | Disclosed whether at least one member of the AC was a member of an accounting association body OR someone who was approved by the Exchange.   |     |    |
| 19.15  | Outside advisor (other than external auditor) was used during the year.   |     |    |
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| 20     | Internal controls & Internal audit  |     |    |
| 20.1   | Disclosed detail of the internal control process (e.g. what financial and non-financial measures were in place, when were they tested, when were reports on IC done and who were the reports submitted to?) |     |    |
| 20.2   | Disclosed risk management statement   |     |    |
| 20.3   | Disclosed informative, straight-forward and updated explanation of risk factors related to the different products   |     |    |
| 20.4   | Disclosed name, title and biographical details (e.g. age, qualifications, relevant experience) of the officer responsible for managing internal controls at the company.                                    |     |    |
| 20.5   | Disclosed name, title and biographical details (e.g. age, qualifications, relevant experience) of the officer responsible for legal and regulatory compliance at the company.                               |     |    |
| 20.6   | Had an internal audit function (IAF)  |     |    |
| 20.7   | Disclosed the terms of reference of IAF (including activities, responsibilities, reporting frequency, meeting frequency, individual attendance where applicable)  |     |    |
| 20.8   | The Head of IAF reported directly to the Audit Committee.   |     |    |
| 20.9   | Disclosed whether the IAF is performed in-house or outsourced - *Go To Item 29.11 & marked accordingly IAF set-up !   |     |    |
| 20.10  | Disclosed the costs incurred for the IAF in respect of the financial year.  |     |    |
|        |   | Yes | No |
| 20.11  | Had a whistleblowing policy.  |     |    |
| 20.12  | Disclosed details of the processes of the whistleblowing policy.  |     |    |

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| 21     | Related third party transactions   |  |  |
| 21.1   | Disclosed related third party transactions in Corporate Governance statement |  |  |
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| 22     | Corporate social responsibility  |  |  |
| 22.1   | CSR practice—Environment   |  |  |
| 22.1.1 | Disclosed policy on environment  |  |  |
| 22.1.2 | Disclosed activities related to environment dimension                        |  |  |
| 22.1.3 | Disclosed performance targets related to environment dimension               |  |  |
| 22.1.4 | Disclosed KPI related to environment dimension                               |  |  |
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| <b>22.2</b>   | <b>CSR practice—Community</b>   |  |  |
| 22.2.1        | Disclosed policy on community   |  |  |
| <b>22.2.2</b> | <b>Disclosed activities related to community dimension</b>                                |  |  |
| 22.2.3        | Disclosed performance targets related to community dimension                              |  |  |
| 22.2.4        | Disclosed KPI related to community dimension  |  |  |
| <b>22.3</b>   | <b>CSR practice—Marketplace</b>   |  |  |
| 22.3.1        | Disclosed policy on marketplace   |  |  |
| <b>22.3.2</b> | <b>Disclosed activities related to marketplace dimension</b>                              |  |  |
| 22.3.3        | Disclosed performance targets related to marketplace dimension                            |  |  |
| 22.3.4        | Disclosed KPI related to marketplace dimension  |  |  |
| <b>22.4</b>   | <b>CSR practice—Workplace</b>   |  |  |
| 22.4.1        | Disclosed policy on workplace   |  |  |
| <b>22.4.2</b> | <b>Disclosed activities related to workplace dimension</b>                                |  |  |
| 22.4.3        | Disclosed performance targets related to workplace dimension                              |  |  |
| 22.4.4        | Disclosed KPI related to workplace dimension  |  |  |
| <b>23</b>     | <b>Auditors</b>   |  |  |
| 23.1          | The External Auditor was independent (yes, if it provided only statutory audit services). |  |  |

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| <b>24</b> | <b>Timely reporting</b>  |  |  |
| 24.1      | The audit report (which accompanies the AAA or AR) was released to the public within 120 days (4 months) of the balance sheet date (Bursa Malaysia's LR - accounts had to be filed 4 months after the company's balance sheet date). |  |  |
| 24.2      | The Company announced the audited accounts within 60 days after the FYE.   |  |  |
| 24.3      | The Company announced the complete set of the Annual Report instead of Audited Annual Accounts within 120 days after the FYE.  |  |  |
| <b>25</b> | <b>Board approval</b>  |  |  |
| 25.1      | Disclosed a positive statement that the board had explicitly approved the Corporate Governance statement.  |  |  |

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| <b>26</b> | <b>Other data</b>   |  |  |
| 26        | Board of directors  |  |  |
| 26.1      | Number of directors on the board                                  |  |  |
| 26.2      | Number of independent non-executive directors (INED) on the board |  |  |
| 26.3      | Proportion of INED on the board                                   |  |  |
| 26.4      | Length of INED on board: — year(s)                                |  |  |
| 26.4.1    | INED 1  |  |  |
| 26.4.2    | INED 2  |  |  |
| 26.4.3    | INED 3  |  |  |
| 26.4.4    | INED 4  |  |  |
| 26.4.5    | INED 5  |  |  |
| 26.4.6    | INED 6  |  |  |
| 26.4.7    | INED 7  |  |  |
| 26.4.8    | INED 8  |  |  |

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| 26.5  | Number of board meetings convened during the year      |  |
| 26.6  | Number of female directors on the board                |  |
| 26.7  | Proportion of female directors on the board            |  |
| 26.8  | Number of female INED on the board                     |  |
| 26.9  | Number of female NED on the board                      |  |
| 26.10 | Number of female ED on the board                       |  |
| 26.11 | Number of NED on the board                             |  |
| 26.12 | Number of ED on the board                              |  |
| 26.13 | Whether the board is multi-ethnic?                     |  |
| 26.14 | Number of Non-Malaysian directors on the board         |  |
| 27    | Nominating Committee (NC)                              |  |
| 27.1  | Number of directors on the Nomination Committee (NC)   |  |
| 27.2  | Number of INED on the NC                               |  |
| 27.3  | Proportion of INED on the NC                           |  |
| 27.4  | Number of NED on the NC                                |  |
| 27.5  | Proportion of NED on the NC                            |  |
| 27.6  | Number of NC meetings convened during the year         |  |
| 28    | Remuneration Committee (RC)                            |  |
| 28.1  | Number of directors on the Remuneration Committee (RC) |  |
| 28.2  | Number of INED on the RC                               |  |
| 28.3  | Proportion of INED on the RC                           |  |
| 28.4  | Number of NED on the RC                                |  |
| 28.5  | Proportion of NED on the RC                            |  |
| 28.6  | Number of RC meetings convened during the year         |  |
| 29    | Audit Committee (AC) & Internal Audit Function (IAF)   |  |
| 29.1  | Number of directors on the Audit Committee (AC)        |  |
| 29.2  | Number of the AC meetings convened during the year     |  |
| 29.3  | Number of INED on AC                                   |  |
| 29.4  | Proportion of INED on AC                               |  |
| 29.5  | Number of NED on AC                                    |  |
| 29.6  | Proportion of NED on AC                                |  |
| 29.7  | Number of female NED on AC                             |  |
| 29.8  | Proportion of female NED on AC                         |  |
| 29.9  | Number of non-accountant directors on the AC           |  |
| 29.10 | Proportion of non-accountant directors on the AC       |  |

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| 29.11 | IAF set-up: In-House / Out-sourced / Combined / None / Penultimate / Not Known   |  |
| 29.12 | Number of meetings between AC and officers of the Internal Audit during the year |  |
| 29.13 | Amount of costs incurred for the IAF (RM).                                       |  |

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| 30   | Timely reporting   |            |
| 30.1 | Number of days from the Balance Sheet date to the date of Report: days             | Auditor's  |
| 30.2 | Number of days taken to release to Bursa: days<br>Item 24.1 & marked accordingly ! | *Now Go To |
| 30.3 | Type of document first released to Bursa: AAA / AR                                 |            |
| 30.4 | Number of days taken to release AR to Bursa: days                                  |            |
| 30.5 | Number of days from the Notice of AGM to the date of AGM: days                     |            |

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| 31   | External Auditor   |             |
| 31.1 | External Audit Firm: EY / KPMG / PWC / Deloitte / Others<br>please state the firm's name in the box on the right ! | *If others, |
| 31.2 | Amount of Statutory Audit Fees (RM).   |             |
| 31.3 | Amount of fees for services other than statutory audit provided by same External Audit firm (RM).                  |             |
| 31.4 | Percentage Non Audit Fees over Statutory Audit Fees  |             |